



भारत सरकार Government of India
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय Ministry of Ports, Shipping and Waterways
महापत्तन प्रशुल्क प्राधिकरण Tariff Authority for Major Ports
चतुर्थ तल, भंडार भवन, मुजावर पाखाडी रोड, 4th Floor, Bhandar Bhavan, M.P. Road,
माझगांव, मुंबई-400010. Mazgaon, Mumbai-400010.

Tel: 022-23792008, Fax: 022-23757879, E-mail: tariff@tariffauthority.gov.in Website: <http://tariffauthority.gov.in>

F.No. : D-21013/1/2023-AB/694

Dated the 23rd June, 2023

Terms and Conditions for submission of online bids/tenders for
'Supply of HP Envy All-in-One Desktop 34-C1786IN PC'

1. The Tariff Authority for Major Ports (TAMP), Mumbai invites online bid/tender on GeM portal for three (03) nos. of **HP Envy All-in-One Desktop 34-C1786IN PC** as given below -

No.	Particulars	Quantity	Specification
1.	HP Envy All-in-One Desktop 34-C1786IN PC	Three (03) Nos.	Attached as Annexure-I.

2. The delivery of three (03) nos. of **HP Envy All-in-One Desktop 34-C1786IN PC** shall be at Tariff Authority for Major Ports (TAMP), 4th Floor, Bhandar Bhavan, M.P. Road, Mazgaon, Mumbai-400010.
3. Interested eligible bidders are requested to submit their bids through GeM portal along with all necessary documents, as per the specifications and terms and conditions of bid document. The bid can be uploaded/submitted as per dates of GeM portal.
4. Bid Security: A Bid security declaration should be furnished by all the bidders (on company letter pad), if otherwise not exempted, stating that if I/We withdraw or modify the bid(s) during the period of validity or if they are awarded the contract and they fail to sign the contract or to submit a performance security before the deadline defined in the request for bids documents, they will be suspended for the period of two years to submit bids with this office in future.
5. Bid should be inclusive of all packing and other forwarding expenses, freight insurance charges. The firms should give the rates of items per unit also. The prices quoted shall remain firm and fixed during their currency of the contract. The rates and prices quoted shall be in Indian rupees only. All duties, taxes etc. payable should be included in the quoted prices as per the Annexure-I.
6. No advance payment will be made. The payment of goods is to be made on completion of satisfactory supply and installation (if any). The supplier will have to send supply challans and delivery notes along with the supply and bill in triplicate indicating clearly the purchase Order No., date and other details of supply.
 - a) Bid shall remain valid for acceptance for a period as indicated on GeM Portal.
 - b) The firms on whom the supply order is placed within the period of acceptance of the offer will be required to execute the supply within a specified period from the date of issue of the supply order. If the supplier fails to deliver any or all of goods, the purchaser shall have the right to make deductions as per liquidated damaged clause. A sum equivalent to 0.5% of the delivery price of the delayed goods for each week of delay may be deducted. The maximum limit of such deduction will be of 10% of contract price. Once the maximum is reached, the purchaser will consider termination of the contract automatically.

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7. A supplier shall not submit more than one bid for the **HP Envy All-in-One Desktop 34-C1786IN PC**.
8. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority
9. The firm should invariably mention the registration No. of firm, GST No. etc. failing which quotation may not be considered.
10. Details for submission of EMD:
Earnest Money Deposit (EMD) of Rs. 20000.00 (Rupees Twenty Thousand Only) shall be submitted in the form of RTGS/NEFT as per following details and receipt / proof of the same must be attached with the technical bid:
 - (a) Account Number : **001401000008048**
 - (b) Name of Account : **Tariff Authority for Major Ports**
 - (c) Name of Bank and Branch : **Indian Overseas Bank, Fort Branch.**
 - (d) IFSC Code- **IOBA0000014.****Note:**
 - (i) In non-compliance of Term & Conditions of the Tender/Bid and/or supply order, EMD may be forfeited.
 - (ii) The EMD of unsuccessful bidders will be released after the supply is matured.
 - (iii) The EMD of successful bidders will be released on execution of supply order satisfactorily.
 - (iv) No interest will be paid on EMD amount of successful/unsuccessful bidders.
 - (v) The firms/agencies duly registered with MSME shall be exempted from paying EMD (certificate required).
11. The firms are required to upload copies of the following valid documents. If the firm(s) fail to upload any of the listed valid documents, the bid will be rejected straightway -
 - a) Bid Acceptance letter as per format attached.
 - b) Scanned copy of Shop and Establishment.
 - c) Scanned copy of PAN Card.
 - d) Scanned copy of GST registration certificate.
 - e) Bidder Turnover certificate of minimum average Annual Turnover of ₹5.00 Lakh for the last 03 years (2019-20, 2020-2021 & 2021-2022) in the form of self-certified on company letter pad duly signed and sealed.
 - f) Copy of terms and conditions duly signed with seal of the firm, in token of acceptance of terms and conditions.
 - g) Copy of receipt/proof of Earnest Money Deposite (EMD) of Rs. 20000/- (Exempted if registered with MSME)
12. The purchaser will evaluate and compare the bid which are substantially responsive i.e., which are properly prepared and signed and meet the required terms and conditions, specifications etc. Technical Bids will be opened on the specified Tender opening date and time. Financial Bids of only those firms will be opened, whose Technical Bids are found technically compliant/ suitable on Technical Evaluation by the Buyer. The purchaser will award the contract to the supplier whose quotation will be determined to be lowest responsive evaluated bid.
13. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
14. Suppliers agreeable to the above terms and conditions may only participate in the e-tender.
15. All the disputes/litigation, if any are subject to Mumbai jurisdiction only.
16. Tariff Authority for Major Ports, Mumbai reserves the right to accept/reject any or all the bids without assigning any reason.

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Tariff Authority for Major Ports, Mumbai

Specification for "HP Envy All-in-One Desktop 34-C1786IN PC" :

**HP Envy All-in-One Desktop
34-C1786IN PC**

1. Intel® 12th Gen Core™ i9-12900 Processor
2. 16 GB DDR5-4000 MHz RAM (2 x 8 GB)
3. 1 TB PCIe® NVMe™ TLC M.2 SSD
4. NVIDIA® GeForce RTX™ 3060 6 GB GDDR6 dedicated graphics
5. 34" WUHD IPS Anti-reflection Display
6. Wi-Fi 6 AX201 (2x2) | Bluetooth® 5 | Turbo Silver
7. Windows 11 Professional
8. Wireless Keyboard & Mouse (Black) | Audio by B&O

BID ACCEPTANCE LETTER

(Should be furnished by all the bidders on company letter pad).

To
The Director
Tariff Authority for Major Ports
Ministry of Ports, Shipping and Waterways
Government of India
4th Floor, Bhandar Bhavan,
Mujawar Pakhadi Road, Mazgaon, Mumbai – 400010.

Subject : Acceptance of Terms and Conditions of Bid.

GeM Bid No. : _____

Dear Madam,

1. I/We hereby certify that I/We have read the entire terms and conditions of the bid documents including all documents like annexure(s), schedule(s), etc., which form part of the contract agreement and I/we shall abide hereby the terms/conditions/clauses/specification contained therein.
2. The corrigendum(s) issued from time to time by your department/organization too has/have also been taken into consideration, while submitting this acceptance letter.
3. I/We hereby unconditionally accept the bid conditions of above mentioned bid documents(s)/corrigendum(s) in its totality/entirely.
4. I/We do hereby declare that our firm has not been blacklisted/debarred by any Government Department/Public sector undertaking.
5. I/We do hereby declare that Bid applied is inclusive of all packing and other forwarding expenses, freight insurance charges. The prices quoted is remain firm and fixed during their currency of the contract. The rates and prices quoted is in Indian rupees only. All duties, taxes etc. payable is included in the quoted prices as per the Annexure-I.
6. I/We do certify that, I have been authorized to offer quotation, negotiate and conclude the contract on behalf of manufactures.
7. I/We certify that all information furnished by our Firm is true and correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy, including the forfeiture of the full said earnest money deposit/performance security absolutely.
8. I/We hereby undertake to declare that if I/We withdraw or modify the bid(s) during the period of validity, or if I/We am/are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids documents, I/We shall be suspended for a period of two years to submit bids with this office in future.
9. The minimum average annual financial turnover of the bidder during the last three years (2019-20, 2020-2021 & 2021-2022) meets the requirement in the bid document. Documentary evidence in the form of self-certified on company letter pad duly signed and sealed, indicating the turnover details for the relevant period shall be uploaded with the bid. *(Strike through, if the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, who shall be exempted from the requirement of "Bidder Turnover" criteria. The supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.)*
10. I/We withdraw or modify the bid(s) during the period of validity or fail to sign the contract or to submit a performance security before the deadline defined in the request for bids documents, I/shall be suspended for the period of two years to submit bids with this office in future.

Yours faithfully

(Signature of the bidder, with official seal)

Dated :
